

Level 2 Functional Skills English Writing Sample Paper 1



Candidate Name (First, Middle, Last)

Candidate enrolment number

DOB (DDMMYYYY)

Candidate signature and declaration*

Assessment date (DDMMYYYY)

Centre number

General information:

- The duration of this paper is **1 hour 20 minutes**.
- The maximum mark for each question is shown.
- The total number of marks available is **54**.

General instructions:

- Read each question carefully.
- Answer **both** questions.
- Dictionaries, electronic grammar and spell checkers are **not** permitted.

***I declare that I have no prior knowledge of the questions in this assessment and that I will not share any information about the questions.**

Question 1

You will be assessed on:

- Communicating information, ideas and opinions clearly, coherently and effectively
- Communicating with appropriate detail to suit purpose and audience
- Using appropriate format and structure for purpose and audience
- Conveying clear meaning and establishing cohesion using organisational markers
- Using appropriate language and register for purpose and audience
- Constructing complex sentences consistently and accurately, using paragraphs where appropriate
- Using correct spelling, punctuation and grammar.

Question 1

You have come to the end of your course and your tutor has asked you to write a blog for the college website to discuss the pros and cons of possible next steps in your career path, including finding a job, starting on a higher level course, volunteer work or to enrol on an apprenticeship.

Your task: write the blog.

(27 marks)

Write around 5 to 8 paragraphs.

You may use the space below for planning and drafting.





Question 2

You will be assessed on:

- Communicating information, ideas and opinions clearly, coherently and effectively
- Communicating with appropriate detail to suit purpose and audience
- Using appropriate format and structure for purpose and audience
- Conveying clear meaning and establishing cohesion using organisational markers
- Using appropriate language and register for purpose and audience
- Constructing complex sentences consistently and accurately, using paragraphs where appropriate
- Using correct spelling, punctuation and grammar.





Question 2

It is well known that celebrities use the media to help their careers, but they don't seem to like it when the media covers their private lives.

- Is it right how the media treats celebrities?
- How do celebrities benefit from the media and how does the media benefit from celebrities?
- Should anything be off-limits or can the media cover everything about celebrities and their private lives?

Your task: Write an article for a student magazine exploring the extent to which it is fair that the private lives of celebrities are covered in the media.

(27 marks)

Suggested word count 250 – 300 words.

You may use the space below for planning and drafting.

